CURRICULM VITAE

PERSONAL DATA

Full Name : Fatima Saeed Ali Taymour Alnaqbi
Date of Birth : 07/10/1996
Nationality : Emirati
Marital Status : Single
Address : UAE- Khorfakkan
Telephone : 0508896322
Email : fatiima-sa@outlook.com
P.O. Box : 10601

Career Goal

I am looking for a job in a leading institution and in an environment conducive to the development of individuals, thus will allow me to develop myself by applying my knowledge and skills in the field of my specialty and shares my expertise with the company.

Academic Qualification

2013-2014 – Graduated from Um Omara Secondary school -literary department with average (89.9%)
2014 – IELTS From Higher Collages of Technology (5.0)
2018- Graduated from Higher Collages of Technology- Bachelor of Applied Science (Information Technology- Networking /GPA 2.68)

Training & program certification

2016- Volunteered in Flag event organizing by Higher Collages of Technology- FMC
2016- Volunteered in UAE red crescent- Camp Training- Prepared Team Exercise 1
2016- Volunteered in Department of culture and information- Sharjah Theater festival
2017- Organization Committee in Book fair-Expo Khorfakkan
2017- Volunteered with Ramadan Aman 6
2018- Qualifying program- Career Orientation for Job Interview System
2018- Volunteered in Career Certificate in an hour - Ministry of Human Resources and Emiratization
2019- Volunteered in the Khorfakkan Carnival

SKILLS

- **Languages**

Arabic (Mother Tongue)
English (Advanced level in reading, speaking and writing)

- **Software & Technical**

Excellent in Microsoft Office (word, power point, excel)
Good in Packet Tracer and HTML.

PERSONAL SKILLS

Work as affective member of a team
Excellent in communication skills
Ability to learn new things
Hard working
Self-motivated & keen to develop my skills Time management skills
Ability to work under pressure& meet deadlines quick learner

INTERESTS AND ACTIVITIES

Leading student groups in different modules such as assignments and activities
Love reading books and watching documentary videos about inventions and innovations

Case Study

The summary of my experiences, I trained and worked in the field of IT department at Khorfakkan City Municipality for 8 weeks in 2018.

REFERENCES

Mansour Kayyani
Career advisor
HCT- Fujairah Colleges
02-2061653
Email: mkayyani@hct.ac.ae

Dr.Zahoor Khan
Assistant professor- Computer Information Science
HCT- Fujairah Colleges
0565011363
Email: zkhan1@hct.ac.ae

Tahani Murad
Student Life-FMC
0097122069163
Email: tmurad1@hct.ac.ae